



Northern CCG Joint Committee

4 January 2018 /3.00 – 5.00pm / The Durham Centre

Present

Mark Adams	MA	NHS Newcastle Gateshead CCG and NHS North Tyneside CCG
Nicola Bailey	NB	NHS North Durham CCG and NHS Durham Dales, Easington and Sedgfield CCG
Vanessa Bainbridge	VB	NHS Northumberland CCG
Stewart Findlay	SF	NHS Durham Dales, Easington and Sedgfield CCG
David Hambleton	DH	NHS South Tyneside CCG
Amanda Hume	AH	NHS South Tees CCG
Andrea Jones	AJ	NHS Darlington CCG
Guy Pilkington	GP	NHS Newcastle Gateshead CCG
Boleslaw Posmyk	BP	NHS Hartlepool and Stockton CCG
Janet Probert	JP	NHS Hambleton, Richmond and Whitby CCG
Jonathan Smith	JS	NHS Durham Dales, Easington and Sedgfield CCG
David Rogers	DR	NHS North Cumbria CCG
Jon Rush (Chair)	JR	NHS North Cumbria CCG
Janet Walker	JW	NHS South Tees CCG
Ali Wilson	AW	NHS Darlington CCG and NHS Hartlepool and Stockton CCG

In attendance

Stephen Childs	SC	North of England Commissioning Support (NECS)
David Gallagher	DG	NHS Sunderland CCG
Dan Jackson	DJ	NHS Sunderland CCG
Liz Rogerson (for item 06)	LR	NHS England
Gillian Stanger	GS	North of England Commissioning Support (NECS)

Part 1

Minutes	Action
01 Welcome, apologies and declarations of conflicts of interest in relation to the agenda	
<p>Welcome and introductions were carried out.</p> <p>Apologies were received from Alistair Blair, Neil O'Brien, Alison McNaughton-Jones, Charles Parker, John Matthews, Matthew Walmsley</p> <p>Boleslaw Posmyk (BP) noted that those members of the Joint CCG Committee for CNE (hereinafter called the Committee) whose GP Practices were members of a GP Federation could potentially have an interest in the integrated urgent care element of item 05 (NHS111 and Integrated Urgent Care Regional Procurement). This interest should be declared on members' Conflict of Interest forms and those members who had not yet returned their forms were asked to do so as soon as possible.</p> <p>There were no other declarations of interest were received.</p> <p>Stephen Childs was in attendance at the meeting in his capacity as Managing Director of North of England Commissioning Support (NECS).</p>	All members

02 Minutes and action log of previous meeting (5 October 2017)	
The minutes of the meeting held on 5 October 2017 were accepted as an accurate record.	
03 Matters arising from the previous meeting	
03.1 Attendance of Sunderland CCG representatives	
The Chair noted that during the meeting, the views of Sunderland CCG would be given directly by David Gallagher (DG) in relation to items on part 1 of the agenda rather than through the Chair.	
03.2 Terms of Reference	
The revised Terms of Reference would be brought to the April meeting of the Committee to be signed off. If NHS Sunderland CCG had reached a decision as to whether or not it would become a member of the Committee, then this would be included in the Terms of Reference.	GS
04 Governance update	
(i) Lay member representation	
The Chair noted that there had been eight expressions of interest received for the two lay member positions. Informal interviews were to take place on 5 January 2018 and the outcome would be notified to members.	JR/GS
05 NHS 111 & Integrated Urgent Care Regional Procurement	
Stewart Findlay (SF) presented the paper which provided an update on the Procurement and Evaluation Strategy for NHS111 and the Integrated Urgent Care Clinical Assessment Service.	
In line with the responsibility delegated to it by the Committee, the Northern CCG Forum had approved the recommendations outlined in the Procurement and Evaluation Strategy at its meeting held on 7 December 2015 and it was noted that the tender had now been issued with a closing date of 22 January 2018.	
The Committee was therefore ratifying the decision made by the Northern CCG Forum.	
DG noted that Sunderland CCG had approved the recommendations in advance of the meeting of the Northern CCG Forum. and was committed to ensuring that the CCG's views on the Recommended Bidder report would be available prior to the next meeting of the Committee.	
The Committee agreed to the following recommendations in the report:	
<ul style="list-style-type: none"> • Give the approvals sought for the Procurement and Evaluation Strategy, evaluation methodology, evaluation questions, procurement timetable, financial envelope, contract term, OJEU advert and to note any risks identified. • Provide delegated responsibility to the NHS 111 Project Group to amend the technical questions and weightings if necessary. • Provide delegated authority to the NHS 111 Project Group to amend the project timeline if necessary. • Approve the opening of the tenders by the authorised representative of NECS. • To hold an extraordinary meeting of the Joint CCG Committee for Cumbria and the North East to approve the Recommended Bidder Report. 	JR/GS

- Note the request for a Recommended Bidder Report to be added to the agenda for the extraordinary Joint CCG Committee for CNE on the 1 March 2018 and for NHS Sunderland CCG to consider in advance of the meeting
- Note the request for minute references for the approvals requested, and that these minutes are sent to the following email address:
necsu.neprocurement@nhs.net.

DG confirmed that Sunderland CCG would consider the recommended Bidder Report in advance of the extraordinary meeting of the Committee on 1 March 2018.

The Committee noted that that North Cumbria CCG and Hambleton, Richmond and Whitby CCG would not participate in decision-making relating to this item.

06 Cumbria and the North East Specialised Commissioning Strategy

Liz Rogerson (LR) presented the report (and slides) which accompanied the broader draft Specialised Services strategy document and invited the Committee to:

1. Engage in joint discussion with the NHS England Specialised Commissioning team to shape their work programme for 2017/18 and to help determine priorities for specialised services in Cumbria and the North East based on the CCGs’ shared work programme.
2. Consider the possible models for place-based decision-making on specialised services as described in the Strategy Document. The initial proposal from NHS England is that CCGs in CNE have secured at least a ‘seat at the table’ for decision-making on specialised services from the 1st April 2018, with the option to explore further devolution of powers pending the development of an ACS model for CNE.

Discussion ensued which covered:

- The need to strengthen the role of the Specialised Commissioning Oversight Group to set the direction of travel, shape services for CNE and submit recommendations for place based commissioning to the Committee for approval.
- The need for CCG involvement to identify which of the specialised commissioning priorities it would want to take forward on a joint working, regional footprint
- The strong inter-relationship between this work and the vulnerable services workstream
- The four proposed models for place-based commissioning of specialised services and the issue of Local Authority input into the process. The view that this would relate to the transforming care agenda (mental health and learning disability) and only to other services where it would be considered logical to do so was noted.
- The need for a plan to show how CCGs could receive full delegation of the specialised commissioning budget by 2019.

The Committee agreed that:

1. Liz Rogerson would develop a Specialised commissioning work programme which would link in to the vulnerable services workstream and which would go to the Northern CCG Forum for consideration in the first instance then to this Committee in April.
2. A paper would also be submitted to the Northern CCG Forum regarding the process for potential delegation of the specialised commissioning budget to CCGs by 2019.

LR

LR

07 Questions from members of the public relating to specific items on the agenda	
There were no questions received.	
08 Any Other Business	
There were no items of any other business.	

Representatives of the press and other members of the public were excluded from part 2 of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1 (2)) Public Bodies (Admission to Meetings) Act 1960

Date and time of next meetings:

**Thursday 1st March 2018
(extraordinary meeting)
The Durham Centre**

**Thursday 5th April 2018
The Durham Centre**

Joint CCG Committee for Cumbria and the North East – Action log (completed actions shown in be greyed out section)

	Date of Action	Action captured	Owner	Timescale	Progress	Outcome
1	04.01.18	Declarations of Interest Those members who had not yet returned their DOI forms were asked to do so as soon as possible.	All members who have not submitted DOI forms	asap	Register of Interests on agenda for 1 March meeting	
2	04.01.18	Terms of Reference Final version to be produced for sign off by Committee	GS	5 April meeting	Amended version circulated 16 March – for sign off at 5 April meeting	
3	04.01.18	Cumbria and the North East Specialised Commissioning Strategy 1. develop a Specialised commissioning work programme which would link in to the vulnerable services workstream and which would go to the Northern CCG Forum for consideration in the first instance then to this Committee in April. 2. Submit paper to the Northern CCG Forum regarding the process for delegation of the specialised commissioning budget to CCGs by 2019.	LR LR	Feb/March Northern CCG Forum Joint Committee meeting April		

Completed actions

	Date of Action	Action captured	Owner	Timescale	Progress	Outcome
1	04.01.18	Lay member representation Conduct information interviews and advise members as to appointments made.	JR/GS	After 5.1.18	Appointments made and all members notified	Complete
2	04.01.18	Extraordinary meeting Convene extraordinary meeting of the Joint CCG Committee for Cumbria and the North East to approve the Recommended Bidder Report for NHS111 and Integrated Care regional Procurement	JR/GS	asap	Meeting to be held 1 March 2018	Complete