



## Northern CCG Joint Committee

4 January 2018 /3.00 – 5.00pm / The Durham Centre

### Present

|                    |    |  |
|--------------------|----|--|
| Mark Adams         | MA | NHS Newcastle Gateshead CCG and NHS North Tyneside CCG                 |
| Nicola Bailey      | NB | NHS North Durham CCG and NHS Durham Dales, Easington and Sedgfield CCG |
| Vanessa Bainbridge | VB | NHS Northumberland CCG   |
| Stewart Findlay    | SF | NHS Durham Dales, Easington and Sedgfield CCG                          |
| David Hambleton    | DH | NHS South Tyneside CCG   |
| Amanda Hume        | AH | NHS South Tees CCG   |
| Andrea Jones       | AJ | NHS Darlington CCG   |
| Guy Pilkington     | GP | NHS Newcastle Gateshead CCG  |
| Boleslaw Posmyk    | BP | NHS Hartlepool and Stockton CCG  |
| Janet Probert      | JP | NHS Hambleton, Richmond and Whitby CCG                                 |
| Jonathan Smith     | JS | NHS Durham Dales, Easington and Sedgfield CCG                          |
| David Rogers       | DR | NHS North Cumbria CCG  |
| Jon Rush (Chair)   | JR | NHS North Cumbria CCG  |
| Janet Walker       | JW | NHS South Tees CCG   |
| Ali Wilson         | AW | NHS Darlington CCG and NHS Hartlepool and Stockton CCG                 |

### In attendance

|                            |    |   |
|----------------------------|----|---|
| Stephen Childs             | SC | North of England Commissioning Support (NECS) |
| David Gallagher            | DG | NHS Sunderland CCG                            |
| Dan Jackson                | DJ | NHS Sunderland CCG                            |
| Liz Rogerson (for item 06) | LR | NHS England                                   |
| Gillian Stanger            | GS | North of England Commissioning Support (NECS) |

### Part 1

| Minutes  | Action      |
|--|-------------|
| <b>01 Welcome, apologies and declarations of conflicts of interest in relation to the agenda</b>   |             |
| <p>Welcome and introductions were carried out.</p> <p>Apologies were received from Alistair Blair, Neil O'Brien, Alison McNaughton-Jones, Charles Parker, John Matthews, Matthew Walmsley</p> <p>Boleslaw Posmyk (BP) noted that those members of the Joint CCG Committee for CNE (hereinafter called the Committee) whose GP Practices were members of a GP Federation could potentially have an interest in the integrated urgent care element of item 05 (NHS111 and Integrated Urgent Care Regional Procurement). This interest should be declared on members' Conflict of Interest forms and those members who had not yet returned their forms were asked to do so as soon as possible.</p> <p>There were no other declarations of interest were received.</p> <p>Stephen Childs was in attendance at the meeting in his capacity as Managing Director of North of England Commissioning Support (NECS).</p> | All members |

|   |       |
|---|-------|
| <b>02 Minutes and action log of previous meeting (5 October 2017)</b>   |       |
| The minutes of the meeting held on 5 October 2017 were accepted as an accurate record.  |       |
| <b>03 Matters arising from the previous meeting</b>   |       |
| <b>03.1 Attendance of Sunderland CCG representatives</b>  |       |
| The Chair noted that during the meeting, the views of Sunderland CCG would be given directly by David Gallagher (DG) in relation to items on part 1 of the agenda rather than through the Chair.  |       |
| <b>03.2 Terms of Reference</b>  |       |
| The revised Terms of Reference would be brought to the April meeting of the Committee to be signed off. If NHS Sunderland CCG had reached a decision as to whether or not it would become a member of the Committee, then this would be included in the Terms of Reference.   | GS    |
| <b>04 Governance update</b>   |       |
| <b>(i) Lay member representation</b>  |       |
| The Chair noted that there had been eight expressions of interest received for the two lay member positions. Informal interviews were to take place on 5 January 2018 and the outcome would be notified to members.   | JR/GS |
| <b>05 NHS 111 &amp; Integrated Urgent Care Regional Procurement</b>   |       |
| Stewart Findlay (SF) presented the paper which provided an update on the Procurement and Evaluation Strategy for NHS111 and the Integrated Urgent Care Clinical Assessment Service.   |       |
| In line with the responsibility delegated to it by the Committee, the Northern CCG Forum had approved the recommendations outlined in the Procurement and Evaluation Strategy at its meeting held on 7 December 2015 and it was noted that the tender had now been issued with a closing date of 22 January 2018.   |       |
| The Committee was therefore ratifying the decision made by the Northern CCG Forum.  |       |
| DG noted that Sunderland CCG had approved the recommendations in advance of the meeting of the Northern CCG Forum. and was committed to ensuring that the CCG's views on the Recommended Bidder report would be available prior to the next meeting of the Committee.   |       |
| The Committee <b>agreed</b> to the following recommendations in the report:   |       |
| <ul style="list-style-type: none"> <li>• Give the approvals sought for the Procurement and Evaluation Strategy, evaluation methodology, evaluation questions, procurement timetable, financial envelope, contract term, OJEU advert and to note any risks identified.</li> <li>• Provide delegated responsibility to the NHS 111 Project Group to amend the technical questions and weightings if necessary.</li> <li>• Provide delegated authority to the NHS 111 Project Group to amend the project timeline if necessary.</li> <li>• Approve the opening of the tenders by the authorised representative of NECS.</li> <li>• To hold an extraordinary meeting of the Joint CCG Committee for Cumbria and the North East to approve the Recommended Bidder Report.</li> </ul> | JR/GS |

- Note the request for a Recommended Bidder Report to be added to the agenda for the extraordinary Joint CCG Committee for CNE on the 1 March 2018 and for NHS Sunderland CCG to consider in advance of the meeting
- Note the request for minute references for the approvals requested, and that these minutes are sent to the following email address:  
[necsu.neprocurement@nhs.net](mailto:necsu.neprocurement@nhs.net).

DG confirmed that Sunderland CCG would consider the recommended Bidder Report in advance of the extraordinary meeting of the Committee on 1 March 2018.

The Committee noted that that North Cumbria CCG and Hambleton, Richmond and Whitby CCG would not participate in decision-making relating to this item.

### **06 Cumbria and the North East Specialised Commissioning Strategy**

Liz Rogerson (LR) presented the report (and slides) which accompanied the broader draft Specialised Services strategy document and invited the Committee to:

1. Engage in joint discussion with the NHS England Specialised Commissioning team to shape their work programme for 2017/18 and to help determine priorities for specialised services in Cumbria and the North East based on the CCGs' shared work programme.
2. Consider the possible models for place-based decision-making on specialised services as described in the Strategy Document. The initial proposal from NHS England is that CCGs in CNE have secured at least a 'seat at the table' for decision-making on specialised services from the 1<sup>st</sup> April 2018, with the option to explore further devolution of powers pending the development of an ACS model for CNE.

Discussion ensued which covered:

- The need to strengthen the role of the Specialised Commissioning Oversight Group to set the direction of travel, shape services for CNE and submit recommendations for place based commissioning to the Committee for approval.
- The need for CCG involvement to identify which of the specialised commissioning priorities it would want to take forward on a joint working, regional footprint
- The strong inter-relationship between this work and the vulnerable services workstream
- The four proposed models for place-based commissioning of specialised services and the issue of Local Authority input into the process. The view that this would relate to the transforming care agenda (mental health and learning disability) and only to other services where it would be considered logical to do so was noted.
- The need for a plan to show how CCGs could receive full delegation of the specialised commissioning budget by 2019.

The Committee agreed that:

1. Liz Rogerson would develop a Specialised commissioning work programme which would link in to the vulnerable services workstream and which would go to the Northern CCG Forum for consideration in the first instance then to this Committee in April.
2. A paper would also be submitted to the Northern CCG Forum regarding the process for potential delegation of the specialised commissioning budget to CCGs by 2019.

LR

LR

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|---|--|
| <b>07 Questions from members of the public relating to specific items on the agenda</b> |  |
| There were no questions received.   |  |
| <b>08 Any Other Business</b>  |  |
| There were no items of any other business.  |  |

**Representatives of the press and other members of the public were excluded from part 2 of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1 (2)) Public Bodies (Admission to Meetings) Act 1960**

**Date and time of next meetings:**

**Thursday 1<sup>st</sup> March 2018  
(extraordinary meeting)  
The Durham Centre**

**Thursday 5<sup>th</sup> April 2018  
The Durham Centre**

## Joint CCG Committee for Cumbria and the North East – Action log (completed actions shown in be greyed out section)

|   | Date of Action | Action captured  | Owner  | Timescale  | Progress   | Outcome |
|---|----------------|--|--|--|--|---------|
| 1 | 04.01.18       | <b>Declarations of Interest</b><br>Those members who had not yet returned their DOI forms were asked to do so as soon as possible.   | All members who have not submitted DOI forms | asap   | Register of Interests on agenda for 1 March meeting. Now re-scheduled to 3 May meeting.  |         |
| 2 | 04.01.18       | <b>Terms of Reference</b><br>Final version to be produced for sign off by Committee  | GS   | 5 April meeting  | Amended version circulated 16 March – for sign off at 5 April meeting. Now re-scheduled to 3 May meeting.                                      |         |
| 3 | 04.01.18       | <b>Cumbria and the North East Specialised Commissioning Strategy</b><br>1. develop a Specialised commissioning work programme which would link in to the vulnerable services workstream and which would go to the Northern CCG Forum for consideration in the first instance then to this Committee in April.<br>2. Submit paper to the Northern CCG Forum regarding the process for delegation of the specialised commissioning budget to CCGs by 2019. | LR<br><br>LR                                 | Feb/March Northern CCG Forum Joint Committee meeting April | LR suggested this was postponed until after a presentation was given to the CNE Health Strategy Group – update awaited and LR has now retired. |         |

## Completed actions

|   | Date of Action | Action captured  | Owner | Timescale    | Progress                                   | Outcome  |
|---|----------------|--|-------|--------------|--|----------|
| 1 | 04.01.18       | <b>Lay member representation</b><br>Conduct information interviews and advise members as to appointments made.   | JR/GS | After 5.1.18 | Appointments made and all members notified | Complete |
| 2 | 04.01.18       | <b>Extraordinary meeting</b><br>Convene extraordinary meeting of the Joint CCG Committee for Cumbria and the North East to approve the Recommended Bidder Report for NHS111 and Integrated Care regional Procurement | JR/GS | asap         | Meeting to be held 1 March 2018            | Complete |